

 *Nothing is small in the service of God*

The volunteer service program of the Oblates of St. Francis de Sales

**Professional Reference Form**

**Service Year Volunteer**

**DSW Director**:

Mike Morgan: dsw.morgan@gmail.com (856) 203- 7363

**NAME OF APPLICANT**

To the Applicant: Please check one of the following statements:

[ ]  I waive my right of access to this reference form

[ ]  I do NOT waive my right of access to this reference form

Signature of Applicant

**NAME OF REFERENCE**

Street Address

Phone

**To the Reference Writer:**

DeSales Service Works seeks mature, well-balanced and spiritually motivated men and women to serve those in need. It is important that we receive an honest evaluation of the applicant’s personality, capabilities, strengths and weaknesses. No applicant will be judged on the basis of a single reference. Please feel free to omit any questions you do not feel qualified to answer. Please return this reference form to the mailing address or email above in a sealed envelope with your name signed across the sealed flap. Thank you for your assistance!

1. How long, how well, and in what capacity have you known the applicant?

2. What are the applicant’s strengths?

3. What are the applicant’s weaknesses?

4. Please make a statement concerning your overall impression of this person. Please include your appraisal of the type of influence this person will exert on others.

5. Evaluate the applicant’s ability to work with others. What qualities might help or hinder the applicant?

6. Describe the applicant’s style of getting things done. Give a brief example.

7. Are you aware of any psychological or physical reason that would indicate that this person might not be suited for this program?       If yes, please explain.

Overall, how would you rate the applicant?

[ ] Recommended

[ ]  Very Good, no reservations

[ ]  Might be OK, some reservations

[ ]  Weak, should be discouraged

List three adjectives that best describe the applicant:

1

2

3

If you wish to share additional comments please do so here:

Signature       Date